

How To Ask Someone To Zoom

Product Research Rules C. Todd Lombardo 2020-11-10 Digital product research doesn't have to be difficult, take a long time, or cost a lot of money. Nor should it be a job solely for scientists or expert researchers. In this practical book, Aras Bilgen, C. Todd Lombardo, and Michael Connors demonstrate how your entire team can conduct effective product research within a couple of weeks—easily, cheaply, and without compromising quality. Drawing from decades of experience in product development, the authors lay out nine simple rules that combine user research, market research, and product analytics to quickly discover insights and build products customers truly need. Recognize and avoid common research pitfalls Switch to the insight-making mindset that underlies all successful research efforts Find out how to look at data, formulate the right questions, and pick the right research method Learn interview techniques and research skills Analyze for insights collaboratively while avoiding bias Inspire action with your insights through powerful presentations and prototypes Learn how to involve a wide variety of stakeholders in research, from developers to executives Discover how you can make research a habit, not a one-off effort

Cybersecurity and Information Security Analysts Kezia Endsley 2020-12-15 Welcome to the cybersecurity (also called information security or InfoSec) field! If you are interested in a career in cybersecurity, you've come to the right book. So what exactly do these people do on the job, day in and day out? What kind of skills and educational background do you need to succeed in this field? How much can you expect to make, and what are the pros and cons of these various professions? Is this even the right career path for you? How do you avoid burnout and deal with stress? This book can help you answer these questions and more. *Cybersecurity and Information Security Analysts: A Practical Career Guide*, which includes interviews with professionals in the field, covers the following areas of this field that have proven to be stable, lucrative, and growing professions. Security Analysts/Engineers Security Architects Security Administrators Security Software Developers Cryptographers/Cryptologists/Cryptanalysts

Agile Resilience Tom Dillon 2022-04-14 Finalist in the Wellness and Wellbeing Category of the Business Book Awards 2023. Everything you need for strengthening and flexing your resilience muscle! Resilience can mean something different to everyone, yet it is increasingly necessary to survive in the modern workspace, whether that is at home, in an office or other place of work. Hard times for organisations generally mean harder times for employees, often with increased workloads and reduced resources. Being able to navigate this environment and remain resilient is preferable, but when stress and anxiety take over you need to know how to boost your resilience and look after your own well-being. An essential read for anyone working today, this book focuses on the concept of agile resilience, exploring how resilience can be learned, chosen, developed and adapted to help you cope with the range of circumstances and experiences you may face. It explains what resilience is, including your own personal take on that, what might deplete it, the impact of Covid-19, and how you can maintain or replenish it when necessary in order to thrive in your work and life.

Flight Paths to Success Rhonda Walthall 2021-02-09 *Flight Paths to Success* profiles the personal journeys of 33 women who have been, and continue to be, successful in aviation, space, and academia. Each woman was asked to select one question of several questions in five categories: personal career insight, work-life balance, mentorship/sponsorship, avoiding a career stall, and powering through challenging situations. Each woman shared her unique experiences about work-life integration, resilience, career changes, relocation, continuing education, and career advancement. While reading their stories, we saw that there were many flight paths to success and each woman navigated her own way by charting her own course and committing to it. Their stories were published as they wrote them—in their own words.

Improve Your People Skills Patrick King 2022-05-31 Become the ultimate people person and social butterfly. Your qualifications and intelligence aren't what will move you forward in life. People skills (soft skills, interpersonal skills, social skills, and likability) are. They allow you to effortlessly glide

through life and roll with the punches, as well as maximize the situations you'll find yourself in. When your relationships are harmonious and authentic, the whole world opens up. Understand people's psychological drives. *Improve Your People Skills* is a book of action that allows you to truly understand others and speak their language, no matter what it is. It will fundamentally change your approach to others and you'll instantly understand where you've gone wrong. It goes beyond social intelligence and gives you a blueprint to the psychology of people. People skills open the doors for your life in a way that literally nothing else can. Become a captivating, comforting, and desired presence. Whether it's winning at work politics, making new friends, or strengthening current relationships, people skills are your quickest and surest route to success - no matter the situation. Patrick King is an internationally bestselling author and sought-after social skills coach and trainer. He knows firsthand the value of people skills because they rescued him from lackluster grades and jumpstarted his career - the value of "just fitting in anywhere" cannot be understated. Build trust, create emotional depth, and cultivate intimacy. How to use empathy on a daily basis What proxemics are and how to use them The types of humor that you should and shouldn't use Navigating tense situations and conflict How to argue better How to respond to people to make them feel heard and valued Learn how to fit in anywhere, and make any interpersonal situation pleasurable.

Communicating Science Clearly Sharon Ann Holgate 2023-11-29 This unique self-help guide equips undergraduates, postgraduate students, and early career researchers within the sciences with transferrable communication skills that they can adapt and refer back to as they progress through their careers. It provides practical guidance on how to best communicate science in a range of different settings. This book facilitates clear and concise communication in both academic scenarios and the workplace. It covers settings ranging from job interviews, through conference presentations, to explaining your research to the general public. It is illustrated with first-hand experiences, top tips, and "dos and don'ts" to demonstrate best practices. It will also be a valuable guide for established academics who would like a refresher or a guide to new avenues of science communication, such as podcasts. Key Features: Written by an award-winning professional science journalist and broadcaster with 25 years' experience, including writing for national newspapers, devising and presenting programmes for BBC Radio 4, and being interviewed on radio, TV, video, and podcasts Covers science communication in a broad range of settings including peer-to-peer, to your manager, at job interviews, and during media appearances Includes advice from a range of experts who communicate professionally, including a radio producer, a TV presenter, actors and entertainers, and scientists Additional video material to accompany this book can be found here: https://www.youtube.com/playlist?list=PLLUWyRwmgFIW7_NrNupeuiJ86OxIWHZ6I. Sharon Ann Holgate is a freelance science writer and broadcaster. She has presented on BBC Radio 4 and the BBC World Service, and presented video podcasts for medical research charity the Myrovlytis Trust. She earned a D.Phil in physics from the University of Sussex, where she was a Visiting Fellow in Physics and Astronomy for nine years. Her articles have appeared in *Science*, *Science Careers*, *New Scientist*, *The Times Higher Education Supplement*, *The Times Literary Supplement*, *Flipside*, *E&T*, *Focus*, *Physics World*, *Interactions*, *Materials World*, *Modern Astronomer*, and *Astronomy Now*. She was also shortlisted for the radio programme category of the Association of British Science Writers' Awards in 2005, and for the Aventis Prizes for Science Books Junior Prize in 2003. Dr. Holgate was the recipient of the Institute of Physics 2022 William Thomson, Lord Kelvin Medal and Prize for communicating science to a wide variety of audiences and for positive representations of scientists from non-traditional backgrounds. She has also received the Institute of Physics Young Professional Physicist of the Year Award and a Merit Award in the Daily Telegraph Young Science Writer of the Year competition. She is the author of the undergraduate textbook *Understanding Solid State Physics*, which is currently in its second edition and used as a core text in universities around the world.

Management Communication James S. O'Rourke 2023-03-30 This new edition of *Management Communication* is a case-based textbook that introduces students to the strategic communication methods that are crucial to master in order for them to develop into effective and ethical managers

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at all levels of business. Effective communication skills are necessary for success in the business world, and James O'Rourke has written a highly readable book filled with anecdotes and examples to engage students in the learning process. This seventh edition includes both classic and new features. The strategic approach is integrated throughout the book, allowing students to understand how a communicated message affects the business as a whole. New case studies provide students with hands-on experience of scenarios they will encounter in the real world, looking at global companies such as Facebook and Nike. Further updates include new content on technology, corporate culture, and disinformation. An ethical thread is woven through the text, demonstrating how ethical decision making can be applied in all aspects of communication. Chapters on intercultural communication, nonverbal communication, and conflict management provide students with the skills to build relationships and influence stakeholders - key skills for any manager. This text will provide students with a well-rounded understanding of management communication and the support material ensures it serves as a complete resource for instructors.

The Oxford Handbook of Free Will Robert Kane 2011-07-27 A guide to current work on free will and related subjects, the focus is on writings of the past 40 years, in which there has been a resurgence of interest in traditional issues about the freedom of the will in the light of new developments in the sciences, philosophy and humanistic studies.

Do Penguins Eat Peaches? Katie Tucker 2023-10-16 Why are customers so damn fickle? They say one thing, do the other. They change their minds. Give you false hopes. Keep you guessing. But without them there is no business. Finding out what your customers want needn't be potluck. *Do Penguins Eat Peaches?* demystifies big-business market research tools, tips and tricks for you, the smaller business. With smaller budgets. Smaller teams. Those of you who want to do right by your customers but need a little help with the how. From sending smart surveys and asking quality questions to desk research and the rise of social listening, this book teaches you how to discover what your customers want. Katie Tucker is an inspirational product leader with over twelve years' experience leading teams and delivering stand-out products and services. In 2020 she founded Product Jungle, helping hundreds of businesses understand customers better. She is also a mentor, speaker and the pen behind the popular newsletter Jungle Juice.

Biomedical Science Professionals Marcia Santore 2020-12-15 Welcome to the exciting world of Biomedical Science Professionals! If you are interested in a career in biomedical science, you've come to the right book. So what exactly do these people do on the job, day in and day out? What kind of skills and educational background do you need to succeed in this field? How much can you expect to make, and what are the pros and cons of these various professions? Is this even the right career path for you? How do you avoid burnout and deal with stress? This book can help you answer these questions and more. This book covers seven of the many, many careers in this growing and well-respected field. You'll also find interviews with professionals talking about their day-to-day and their take on the future of their fields. Biomedical Engineer Clinical Biochemist Clinical Laboratory Technologists Epidemiologist Forensic Scientist Medical scientist Microbiologist

It's Not Your Turn Heather Thompson Day 2021-06-29 What do you do when it seems like everybody else is getting their dreams and you're not? You don't have to be distressed when Instagram comparison makes you feel like others are more successful than you. Heather Thompson Day shows us what we can do to shape ourselves while waiting, so we are ready when it's our turn. She unpacks instant gratification and peer comparison in a social media world, and teaches how we can cultivate perspectives and practices that will enable us to be more content, patient, and constructive. We can learn to walk slowly and trust God to do his work in us, being more present in our relationships rather than striving for premature image-based success. Your turn will come. Here's what you can do to get there.

From Values to Action: The Four Principles of Values-Based Leadership Harry M. Kraemer, Jr. 2011-03-10 Silver Medal Winner, Business and Leadership, 2012 Nautilus Book Awards Respected former CEO, professor, and speaker examines what it takes to become a values-based leader In this highly-anticipated book, Harry Kraemer argues that today's business environment demands values-

based leaders who, in "doing the right thing," deliver outstanding and lasting results. The journey to becoming a values-based leader starts with self-reflection. He asks, "If you are not self-reflective, how can you know yourself? If you do not know yourself, how can you lead yourself? If you cannot lead yourself, how can you lead others?" Kraemer identifies self-reflection as the first of four principles that guide leaders to make choices that honor their values and candidly recounts how these principles helped him navigate some of the toughest challenges he faced in his career. Offers a framework for adopting the principles of values-based leadership—self-reflection, balance, true self-confidence, and genuine humility—to lead organizations effectively Based on Kraemer's popular Kellogg MBA course on values-based leadership A recognized expert in values-based leadership, Kraemer is a sought after speaker on the subject Lively and engaging, Kraemer's book comes at a critical time when true leadership in every facet of society is desperately needed. All of Harry's proceeds from the book sales are donated to the One Acre Fund in Africa.

A Student's Guide to Academic and Professional Writing in Education Katie O. Arosteguy 2019 This concise handbook helps educators write for the rhetorical situations they will face as students of education, and as preservice and practicing teachers. It provides clear and helpful advice for responding to the varying contexts, audiences, and purposes that arise in four written categories in education: classroom, research, credential, and stakeholder writing. The book moves from academic to professional writing and chapters include a discussion of relevant genres, mentor texts with salient features identified, visual aids, and exercises that ask students to apply their understanding of the concepts. Readers learn about the scholarly and qualitative research processes prevalent in the field of education and are encouraged to use writing to facilitate change that improves teaching and learning conditions. "At the heart of this book is a commitment to the value of teachers' voices." —From the Foreword by Mya Poe, director, Writing Program, Northeastern University "This book is one tool to help prospective educators embrace all the writing that is to come." —Anne Elrod Whitney, Penn State College of Education "The authors know the questions students might ask and the places where they might misstep. The book is supportive, analytical, logically sequenced, clear, and student friendly." —Tim Dewar, UC Santa Barbara

The Art of Asking Amanda Palmer 2014-11-11 Rock star, crowdfunding pioneer, and TED speaker Amanda Palmer knows all about asking. Performing as a living statue in a wedding dress, she wordlessly asked thousands of passersby for their dollars. When she became a singer, songwriter, and musician, she was not afraid to ask her audience to support her as she surfed the crowd (and slept on their couches while touring). And when she left her record label to strike out on her own, she asked her fans to support her in making an album, leading to the world's most successful music Kickstarter. Even while Amanda is both celebrated and attacked for her fearlessness in asking for help, she finds that there are important things she cannot ask for—as a musician, as a friend, and as a wife. She learns that she isn't alone in this, that so many people are afraid to ask for help, and it paralyzes their lives and relationships. In this groundbreaking book, she explores these barriers in her own life and in the lives of those around her, and discovers the emotional, philosophical, and practical aspects of *The Art of Asking*. Part manifesto, part revelation, this is the story of an artist struggling with the new rules of exchange in the twenty-first century, both on and off the Internet. *The Art of Asking* will inspire readers to rethink their own ideas about asking, giving, art, and love.

Mathematicians and Statisticians Kezia Endsley 2021-03-28 Welcome to the mathematics and statistics field! If you are interested in a career in mathematics or statistics, you've come to the right book. So what exactly do these people do on the job, day in and day out? What kind of skills and educational background do you need to succeed in this field? How much can you expect to make, and what are the pros and cons of these various professions? Is this even the right career path for you? How do you avoid burnout and deal with stress? This book can help you answer these questions and more. *Mathematicians and Statisticians: A Practical Career Guide*, which includes interviews with professionals in the field, covers the following areas of this field that have proven to be stable, lucrative, and growing professions. Statisticians College Math Professors Actuaries Research Analysts Economists

Introduction to Teaching with Zoom Madison Salters 2020-10-06 Learn how to take your classroom curriculum digital using Zoom's unique video conferencing features to connect with students with amazing results. Introduction to Teaching with Zoom will help teachers of all grade levels master the basics of communication and education using the Zoom video conferencing service. With step-by-step instructions paired with helpful screenshots, teachers will learn how to connect with students, record your Zoom meetings, control access to lessons, contribute to live chat streams, and conduct webinars. Zoom newbie? No worries! Experienced educator and author Madison Salters takes readers through the most common Zoom features and terminology. Now more than ever, schools have become increasingly reliant on digital means for education. Whether public grade schools have been temporarily closed, or colleges and universities are looking to invest in distance learning, teachers need to be armed and ready to do what they do best no matter the platform. Packed with tips, tricks, troubleshooting, and lesson plans to keep students of all ages engaged, this book is indispensable as the future of teaching continues to evolve.

Sharing Your Family History Online Chris Paton 2021-03-15 An expert genealogist explains how to share your family history online and collaborate with distant relatives to build a richer ancestral story. For many enthusiasts pursuing their family history research, the online world offers a seemingly endless archive of digitized materials. In addition to hosting records, however, the internet also offers a unique platform on which we can host our research and potentially connect with distant relatives from around the world. In *Sharing Your Family History Online*, genealogist Chris Paton demonstrates the many ways we can present our research and encourage collaboration online. He details helpful organizations and social media applications, describes the software platforms on which we can collate our stories, and illustrates the variety of ways we can publish our stories online. Along the way, Paton also explores how we can make our research work for us, by connecting with experts and relatives who can help solve ancestral mysteries. This happens not only by sharing stories, but by accessing uniquely held documentation by family members around the world, including our shared DNA.

Content Strategy Guiseppe Getto 2022-11-30 This comprehensive text provides a how-to guide for content strategy, enabling students and professionals to understand and master the skills needed to develop and manage technical content in a range of professional contexts. The landscape of technical communication has been revolutionized by emerging technologies such as content management systems, open-source information architecture, and application programming interfaces that change the ways professionals create, edit, manage, and deliver content. This textbook helps students and professionals develop relevant skills for this changing marketplace. It takes readers through essential skills including audience analysis; content auditing; assembling content strategy plans; collaborating with other content developers; identifying appropriate channels of communication; and designing, delivering, and maintaining genres appropriate to those channels. It contains knowledge and best practices gleaned from decades of research and practice in content strategy and provides its audience with a thorough introductory text in this essential area. *Content Strategy* works as a core or supplemental textbook for undergraduate and graduate classes, as well as certification courses, in content strategy, content management, and technical communication. It also provides an accessible introduction for professionals looking to develop their skills and knowledge.

Interviewing Users Steve Portigal 2023-10-17 Interviewing is easy, right? Anyone can do it... but few do it well enough to unlock the benefits and insights that interviewing users and customers can yield. In this new and updated edition of the acclaimed classic *Interviewing Users*, Steve Portigal quickly and effectively dispels the myth that interviewing is trivial. He shows how research studies and logistics can be used to determine concrete goals for a business and takes the reader on a detailed journey into the specifics of interviewing techniques, best practices, fieldwork, documentation, and how to make sense of uncovered data. Then Steve takes the process even further—showing the methods and details behind asking questions—from the words themselves to the interviewer's actions and how they influence an interview. There is even a chapter on making

sure that information gleaned from the research study is used by the business in such a way to make it impactful and worthwhile. Oh, and for good measure he throws in information about Research Operations. But, hey, that's just the nuts and bolts of the book. The truly fun part is Steve's voice and how he portrays this information through amusing anecdotes about his career, fascinating examples from other practitioners, and tips and tricks that only the most experienced UX researchers, like Steve, could come up with. As a nod to the pandemic, he offers ideas for the best way to interview someone remotely, and he also discusses personal bias—how to identify and deal with it so that it doesn't affect interviews. Everyone will get something from this book. But beyond the requisite information, it's simply a good read. And if you want another good read with stories galore, pick up Steve's other book *Doorbells, Danger, and Dead Batteries*. "Quite simply the best book on when, why, and how you should conduct user interview studies." —Elizabeth F. Churchill, PhD, Senior Director, Google Who Should Read This Book? Anyone and everyone who is interested in finding out what makes their business tick, i.e., who their users are. Anyone and everyone who wants to learn how to interview and listen to people. Anyone and everyone, including CEOs, user researchers, designers, engineers, marketers, product managers, strategists, interviewers, and you. Takeaways User research is key for companies to include in their design and development process. The best way to do user research is through interviewing users and determining their needs. Interviewing can identify what could be designed or what is actually a problem. Teams who meet their users face-to-face will build better products. Field research takes a lot of preparation to be successful—and a solid plan in advance. There are critical techniques and frameworks for mapping human behavior. A good interviewer always puts their participants at ease. If you ask the right questions, you'll get the right answers. A smart interviewer checks their worldview at the door. To establish a rapport with your interviewee, listen and don't be judgmental. Research data is a combination of analysis and synthesis. The importance of research analysis must be continually highlighted and emphasized to the powers that be.

Miss Manners' Guide to Excruciatingly Correct Behavior (Freshly Updated) Judith Martin

2011-02-07 An indispensable manual to navigating life from birth to death without making a false move. Your neighbor denounces cellular telephones as instruments of the devil. Your niece swears that no one expects thank-you letters anymore. Your father-in-law insists that married women have to take their husbands' names. Your guests plead that asking them to commit themselves to attending your party ruins the spontaneity. Who is right? Miss Manners, of course. With all those amateurs issuing unauthorized etiquette pronouncements, aren't you glad that there is a gold standard to consult about what has really changed and what has not? The freshly updated version of the classic bestseller includes the latest letters, essays, and illustrations, along with the laugh-out-loud wisdom of Miss Manners as she meets the new millennium of American misbehavior head-on. This wickedly witty guide rules on the challenges brought about by our ever-evolving society, once again proving that etiquette, far from being an optional extra, is the essential currency of a civilized world.

Stories in Midwifery Allison Cummins 2023-07-01 This insightful book and accompanying video resource present a collection of perspectives relating to different issues around birthing and midwifery. Through the voices of mothers, midwives, students, health professionals and family members, you will build empathy and understanding, reflect, and learn to apply innovative approaches in your own practice. The book covers a range of topics, such as midwifery continuity of care, place of birth, multiple pregnancy, complex pregnancies, congenital birth abnormalities, supporting culturally and linguistically diverse women, anxiety and depression, and working with women with physical and/or intellectual disabilities. Stories in midwifery provides teaching and learning strategies ideal for students and practising midwives alike. Readers will develop the skills, attitudes and mindfulness necessary for working in partnership with women, childbearing people and their families across a variety of settings. 22 chapters addressing a range of topics across the childbearing continuum 35 video 'personal stories' across a range of topics related to pregnancy, birth and the postnatal period A framework for reflection, inquiry and action - relates stories to your

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own practice Teaching and learning strategies for each story Weblinks, references and further reading to support learning Transcripts of all interviews included at the back of the book An eBook (with videos embedded) included in all print purchases Supports midwifery curricula; suitable for both undergraduate and postgraduate levels New topics identified by student midwives as the areas where they need supporting resources to help consolidate learning 4 new chapters 11 new videos

A Space for Us Michelle Cassandra Johnson 2023-08-08 The first comprehensive guide for leading BIPOC affinity groups for challenging white supremacy, healing racial trauma, and taking collective action Meeting in racial affinity groups is a common practice in anti-racist, social justice, diversity, and similar educational endeavors. These groups provide a structured space in which participants can explore how racism personally impacts them, process specific experiences of racism, receive validation and support from their peers, heal, and strategize next steps for challenging racism, white supremacy, and internalized racial oppression. In *A Space for Us*, Michelle Cassandra Johnson brings her over 20 years of experience leading dismantling-racism work to provide the first affinity-group guide made for BIPOC communities. This essential guide will: -provide an understanding of the racial hierarchy and how it has impacted Black people, Indigenous people, and People of Color differently -define and share common manifestations of internalized racial oppression -define anti-Blackness and provide skills to interrupt and address it -share rituals, practices, and sample agendas for affinity groups -explain when it is useful to meet as one BIPOC group and when it is useful to meet based on one's specific racial identity -provide rituals and tools for healing in BIPOC affinity groups -provide information about how to come back together as BIPOC and white people to strategize and take collective action Comprehensive and accessible, *A Space for Us* offers practical guidance for facilitating effective BIPOC racial affinity groups and will be an important resource for BIPOC communities.

[Ask a Manager](#) Alison Green 2018-05-01 'I'm a HUGE fan of Alison Green's "Ask a Manager" column. This book is even better' Robert Sutton, author of *The No Asshole Rule* and *The Asshole Survival Guide* 'Ask A Manager is the book I wish I'd had in my desk drawer when I was starting out (or even, let's be honest, fifteen years in)' - Sarah Knight, New York Times bestselling author of *The Life-Changing Magic of Not Giving a F*ck* A witty, practical guide to navigating 200 difficult professional conversations Ten years as a workplace advice columnist has taught Alison Green that people avoid awkward conversations in the office because they don't know what to say. Thankfully, Alison does. In this incredibly helpful book, she takes on the tough discussions you may need to have during your career. You'll learn what to say when: · colleagues push their work on you - then take credit for it · you accidentally trash-talk someone in an email and hit 'reply all' · you're being micromanaged - or not being managed at all · your boss seems unhappy with your work · you got too drunk at the Christmas party With sharp, sage advice and candid letters from real-life readers, *Ask a Manager* will help you successfully navigate the stormy seas of office life.

Easier Chris Westfall 2021-12-21 Unlock your potential with practical strategies for simplifying your biggest challenges A frustrated client hires a coach. He's looking for answers. Direction. And clarity. He wants to leave his job but can't find the self-confidence to do so. Should he stick it out? Is entrepreneurship a good idea? Little does he know, he's about to be fired in just five days. Inside *Easier: 60 Ways to Make Your Work Life Work for You*, a self-leadership inquiry becomes a story of transformation—and powerful universal discovery. Can a single conversation change your life? *Easier* is the hold-your-handbook on coaching, leadership, and resilience. The story offers leadership insights on creating the future of work, finding connection and guidance, and uncovering 60 ways to make everything—yes, everything—easier. For team players, and team leaders, and everyone in between, see how self-leadership creates lasting and powerful change, in the midst of the most difficult career challenges. In this book, you'll discover: How to pivot from "How do I get through this?" to "What can I get from this?" How to access innovation and empathy, for yourself and others, regardless of your circumstances—and find true personal freedom How resilience and adaptability are available to anyone, anytime Who doesn't want to make things easier? Tap into peak performance, by understanding that you don't have to go it alone. The coaching conversation begins

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with a common concern and leads to a reimagined future of work, because everything in life can be made easier—if you just know where to look.

Design for Learning Jenae Cohn 2023-07-25 Online learning can be so dull—or not! Enter Jenae Cohn and Michael Greer, experienced authors and teachers, who decided it was time to take on the challenge of making online learning more interesting and compelling for students. So, they met in a Zoom call, contacted Rosenfeld Media, and wrote this book, *Design for Learning: User Experience in Online Teaching and Learning* (many Zoom calls later). The book is structured to teach online learning in such a way that anyone can follow its practices and create a dynamic educational presentation. Chapters cover everything from learning about your learners and setting learning goals to building connections with learners and giving them feedback. In addition, the authors dive into the nitty-gritty details of creating online courses, including takeaways at the end of each chapter and easy-to-follow examples throughout. “I particularly appreciate how thoughtful Jenae and Michael are about considering the experience from the learner’s point of view and the emphasis they put on learner agency.” —Julie Dirksen, Author, *Design for How People Learn Together*, Jenae Cohn and Michael Greer have years of experience designing and producing online courses for students. They wanted the tone of their book to be friendly, supportive, engaging, empathetic, and thoughtful. With that in mind, they chose examples that reflected what an ordinary user might encounter on a day-to-day basis, highlighting everything from complex skills (accessibility) to the most minute details, such as “smile when you talk” for a friendlier tone. Takeaways Writing compelling content and instructional text Designing interesting text and visuals Planning and producing videos Recording sound and voice-overs Creating and facilitating live website presentations Designing surveys for class feedback Rating whether your presentation was successful Who This Book Is For Teachers, learning development professionals, and anyone tasked with designing an online course or a one-off workshop Content creators, instructional designers, user experience designers, and others who care about the experience of online learning Whether you’re a novice or experienced online instructional designer, this book will show you how to apply industry best practices, and provide how-to examples, powerful templates, and activities to craft compelling instructional content—whether text, audio, or video. Best of all—your course will never be called dull again.

Frequently Asked Questions Q: How do I design a course that really keeps people’s attention online? A: When it comes to online learning, distraction is a huge concern, and engagement metrics are a big part of how designers can tell if a course is really engaging. We believe that the more targeted a course is to your specific learners and their needs, the better you’ll be able to serve them. (See Chapter 2, “Learning About Your Learners,” to understand where your learners might be coming from.) We also have specific strategies for keeping learners’ attention once the course is running (see Chapters 8, “Facilitating Live Webinar Presentations,” and 9, “Building Connections Among Learners”). Q: Is it really possible to create an online course or training that’s just as good as an on-site one? A: We think so! But it’s important for readers to recognize that an online learning experience is really different than an on-site course. Comparing the two experiences is (forgive the cliché) like comparing apples and oranges. You have to have different expectations up front—and so do your learners. In Chapter 4, “Building a Space for Online Learning,” we explore what unique advantages and limitations there are around building a course in an online space and consider how the lessons from UX research can inform quality experiences online. Q: I’ve been asked to design a course in just a month. Will this book help me design something quickly? A: A lot of designers have tight turnarounds, so you’ll find advice that could be applied on a shorter timeline. Specifically, you can modify some of the design approaches in Chapters 2, “Learning About Your Learners,” and 3, “Setting the Foundation.” In the chapters about video planning and production (Chapters 6, “Planning Videos, and 7, “Producing Videos”), you’ll learn tips to make simpler videos in case you don’t have time for an extensive video planning and editing process.

Fundraising for Social Change Kim Klein 2022-03-02 A popular fundraising blueprint for small- to mid-sized nonprofit organizations In the newly revised Eighth Edition of *Fundraising for Social Change*, two nonprofit leadership veterans deliver a hands-on, how-to guide to establishing and

expanding a diverse base of donors. The authors maintain a focus on groups working toward racial, economic, and climate justice, providing trustworthy and relevant information that can be easily understood. The book includes a free Instructor's Manual, as well as access to supplementary online content with additional resources. Readers will also find: "Spotlight" sections highlighting the reflections and wisdom of a varied group of fundraisers Insightful explorations about managing fundraising, including establishing a fundraising infrastructure, hiring a development director, and using consultants and coaches Discussions of budgeting and planning, as well as how to handle significant financial trouble An indispensable resource for nonprofit board members, managers, founders, and employees, *Fundraising for Social Change* is a must-read roadmap to raising money. It belongs on the bookshelves of leaders, activists and organizers seeking to advance racial, economic, environmental or social justice.

Against the Flow Vivek 2021-06-21 Viren Jacobs, a college graduate, resorts to hacking for a means of living. When called upon to join the big league to make big money, he hardly has any reason to say no. Wamika Das decides to live in India after her parents' death. In her quest to solve her villagers' problems, she gets off on the wrong foot with some of the most powerful people in the state. Little did the two know that their paths weren't meant to cross, but to confluence.

Can We Zoom into God? Andrew Hemingway 2023-10-19 When Zoom worship emerged in Britain during the COVID lockdown of 2020, Christians quickly turned to an art form, a form of theater, to deliver their worship. It was a quest for immanence, the very thing the Reformation dealt with by the elevation of transcendence. What an intriguing thought: Could John Calvin with his dictum regarding piety have practiced Zoom worship? Served as he was with the principle that the finite cannot contain the infinite, we must admit it looks very unlikely! At least in this Calvin saw eye-to-eye with Erasmus, but what of Luther? He may have been a comfortable Zoom worshiper, with his views that "Religious artworks are neither here nor there" and "We may have them or not as we please." Little did the church realize that it would be a step back into the past, because "what you permit you promote." The desire to use images was much more sinister than in Medieval times, as these were now images of ourselves! Regardless of the age, the image reigns supreme. What had caused the demise? Was it bereavement? It could not be bereavement of God; rather, it was the loss of the social, the bereavement of "one another." The need for "one-anothering" had forced the hand of Christians to turn to a practice completely untested. Zoom worship was born--the genie is out, and will never go back in. But in the face of the now-acceptable force of contemporary narcissism, who cares?

The Effective Manager Mark Horstman 2023-05-04 An essential resource for managers at every level of any organization A management book written by managers for front-line managers, *The Effective Manager*, 2nd edition, is a concise, practical, and incisive take on what to do and say to get the best results possible from your co-located or remotely distributed team. The book's concrete advice will improve your relationships with your team members, increase your chances of being promoted, and generate trust amongst those you lead. You'll learn why managing remote teams is so much harder than managing one in a single location and how to meet that challenge head-on. You'll also discover how to introduce your ideas to your team, counter their concerns and pushback, and ensure your instructions are followed. In the place of vague bromides about being "impactful" or "candid," you'll get hands-on guidance on how to behave in the situations that managers find themselves in on a daily basis. The authors also offer: Data- and evidence-driven advice that's been proven to work in the real world over the last 30 years Ground-level, real-world tips on getting the best work out of your team without burning them out Four critical manager behaviors that build success: Know your people, talk about performance, ask for more, and push work down A book for every manager at every level, *The Effective Manager* shows you what you can do now, today, with your team members to improve their performance, increase personnel retention, and get better results.

Photography for Writers Simon Whaley 2020-06-05 Which would you rather be: the freelance writer paid £200 for an article or the freelance writer/photographer paid £600 for an illustrated

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Lean UX Jeff Gothelf 2021-07-29 Lean UX is synonymous with modern product design and development. By combining human-centric design, agile ways of working, and a strong business sense, designers, product managers, developers, and scrum masters around the world are making Lean UX the leading approach for digital product teams today. In the third edition of this award-winning book, authors Jeff Gothelf and Josh Seiden help you focus on the product experience rather than deliverables. You'll learn tactics for integrating user experience design, product discovery, agile methods, and product management. And you'll discover how to drive your design in short, iterative cycles to assess what works best for businesses and users. Lean UX guides you through this change--for the better. Facilitate the Lean UX process with your team with the Lean UX Canvas Ensure every project starts with clear customer-centric success criteria Understand the role of designer on a agile team Write and contribute design and experiment stories to the backlog Ensure that design work takes place in every sprint Build product discovery into your team's "velocity"

The Complete Article Writer's Box Set Simon Whaley 2020-06-17 Here it is, in one box set: the two books every article writer needs to sell a complete words-and-picture package to a magazine editor. How to write magazine articles and how to take photos that will help you sell those words. The Complete Article Writer shows you how to come up with the right idea for the right market, time and time again. Don't write one article - write six or more! It explores how to analyse a publication to identify its readership and the freelancing opportunities within it. Then it guides you into twisting your idea so it appeals to the core readership and the most important reader of all - the editor. With detailed advice about beginnings, middles and endings (the various middle structures can help you exploit your ideas even further), along with other pieces of page furniture, including boxouts, sidebars and photos, The Complete Article Writer will show you how to offer an editor the complete package. And to ensure you approach editors professionally, it gives advice on how to pitch (selling an idea to an editor before you write the piece), and how to negotiate the minefield of publishing rights. Whether you've always wanted to write an article but don't know where to start, or have had some success and want to build upon it further, reading this book will make you an editor's dream supplier. You will become The Complete Article Writer. *Photography for Writers*: Which would you rather be: the writer paid £200 for an article or the writer/photographer paid £600 for an illustrated article? Practically every magazine uses photographs, so why not make the editor's life easier and supply them with your words? Become an editor's dream supplier by sending them a complete words-and-picture package. Some magazines will only use writers who can supply the photos, so taking photos might open up new markets to you. Digital photography has made photography accessible to all and, even if you have a mobile phone camera, it is possible to take publishable pictures. *Photography for Writers* explains the basics of digital photography, the different markets available to writers with a camera, how to submit their images, what to do with their images afterwards, how to use photography for research, and even how to get photos to illustrate your articles if you don't have a camera. Take your writing to the next level ... with photos! Increase your publication opportunities and boost your writing income! Enjoy creative writing? Looking to get into

freelance writing? Check out The Practical Writer Series for easy-to-implement advice.

Insider Tips & Tricks Jessie Sparks 2022-09-01 (Updated 9/1/2022) Find hundreds of helpful hints and park secrets to make the most of your trip to "The Most Magical Place on Earth." Whether traveling alone, with a partner, or with the entire family, this book offers hundreds of tips that will appeal to everyone. Unlike typical guidebooks, we have boiled it down to just the important Insider Tips that will help you maximize each day of your vacation. Save time and money, minimize hassles, and maximize fun and adventure! Find out how to visit the rides and see the shows of your choice without wasting time in line. Learn when to travel, how to stay on budget, and the best ways to beat the Florida heat. Our Disney Hacks Include: • How to Plan the Best Trip • Using Disney Tools (Including Disney's New Genie+ Reservation System) • Choosing Ticket Options • Finding Disney Freebies • Saving Money • Saving Time & Hassle • Navigating Orlando & Disney Parks • Getting the Best Lodging Choices & Reservations • How to Enjoy the Best of Disney Dining • Traveling with Small Children • Safety, Health & Wellbeing • Getting the Most from Character Interactions • Attractions & Entertainment • Saving Time in the Parks • Getting the Best Vacation Memories • Working with Disney's Guest Relations Travelers who have already visited the parks will find new things to experience. Our hacks and tricks are certain to increase the enjoyment of future visits for even the most experienced Disney World pro. Travel like a Disney Insider as you apply these time and money-saving tips and tricks. We promise they will help you get the most out of your vacation to "The Most Magical Place on Earth."

We Should Get Together Kat Vellos 2020-01-04 We Should Get Together is the handbook for anyone who's ready for better friendships, now. Have you recently moved to a new city and are struggling to make friends? Do you find yourself constantly making plans with friends that fall through? Are you more likely to see your friends' social media posts than their faces? You aren't alone. Millions of adults struggle with an uncomfortable and persistent ache: platonic longing, which is the unfulfilled wish for authentic, resilient, close friendships. But it doesn't have to be this way. Making and maintaining friendships during adulthood can be hard--or, with a bit of intention and creativity, joyful. Author Kat Vellos, experience designer and founder of Better Than Small Talk, tackles the four most common challenges of adult friendship: constant relocation, full schedules, the demands of partnership and family, and our culture's declining capacity for compassion and intimacy in the age of social media. Combining expert research and personal stories pulled from conversations with hundreds of adults, We Should Get Together is the modern handbook for making and maintaining stronger friendships. With this book you will learn to: Make and maintain friendships when you (or your friends) keep moving Have deeper and more meaningful conversations Triumph over awkwardness in social situations Become less dependent on your phone Identify and prioritize quality connections Find time for friendship despite your busy calendar Create closer, more durable friendships Full of relatable stories, practical tips, 60 charming illustrations, 55 suggested activities, a book club discussion guide, and 300+ conversation starters, We Should Get Together is the perfect book for anyone who wants to have dedicated, life-enriching friends, and who wants to be that kind of friend, too.

[The Essential Guide to Walt Disney World](#) Jessie Sparks 2023-02-15 Updated 2/15/2023! Walt Disney World is more than its four amazing theme parks and two water parks. It goes far beyond the hundreds of restaurants and themed hotels. Learn valuable, time-saving secrets that show you how to travel like a VIP in this comprehensive tour guide, written by Orlando locals and Disney insiders. It's Disney Made Easy. Here is just a portion of what we share: * Lightning Lane & Genie+; * Recent Operational Changes; * Over 50 freebies you can take advantage of around Disney World; * Special activities outside of the parks; * How to reserve Lightning Lanes and use Genie+ so that you don't waste time in hot lines; * How to get extra hours in the parks; * How to save money on food; * The best hotel value for your size of family; * Where to dine with your favorite characters; * How to get the most of your character meet-and-greet experience; * Romance in the parks; * What you will find inside Florida's newest "town," Disney Springs, Walt Disney World's downtown shopping center with food and entertainment; * Information on behind-the-scene tours and special events; * [How to avoid](#)

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Handbook of Research on Emerging Pedagogies for the Future of Education: Trauma-Informed, Care, and Pandemic Pedagogy Bozkurt, Aras 2021-06-04 The COVID-19 pandemic caused educational institutions to close for the safety of students and staff and to aid in prevention measures around the world to slow the spread of the outbreak. Closures of schools and the interruption of education affected billions of enrolled students of all ages, leading to nearly the entire student population to be impacted by these measures. Consequently, this changed the educational landscape. Emergency remote education (ERE) was put into practice to ensure the continuity of education and caused the need to reinterpret pedagogical approaches. The crisis revealed flaws within our education systems and exemplified how unprepared schools were for the educational crisis both in K-12 and higher education contexts. These shortcomings require further research on education and emerging pedagogies for the future. The Handbook of Research on Emerging Pedagogies for the Future of Education: Trauma-Informed, Care, and Pandemic Pedagogy evaluates the interruption of education, reports best-practices, identifies the strengths and weaknesses of educational systems, and provides a base for emerging pedagogies. The book provides an overview of education in the new normal by distilling lessons learned and extracting the knowledge and experience gained through the COVID-19 global crisis to better envision the emerging pedagogies for the future of education. The chapters cover various subjects that include mathematics, English, science, and medical education, and span all schooling levels from preschool to higher education. The target audience of this book will be composed of professionals, researchers, instructional designers, decision-makers, institutions, and most importantly, main-actors from the educational landscape interested in interpreting the emerging pedagogies and future of education due to the pandemic.

Asking For Trouble Jon Cohen 2021-05-12 It's only natural to ask people what they think of your ideas. After all, you can't launch, create or do something of value if you're not interested in the opinions of your intended audience. Trouble is, the asking doesn't always help. Learning the lessons from a lifetime of listening, Jon Cohen reveals why you can't trust what people say and explains why their answers will often lead you astray. Drawing on an extraordinary array of entertaining and inspiring examples, Jon demonstrates how to ask better, listen harder and get closer to the truth. This book will transform your ability to understand what people think, enabling you to develop more imaginative ideas, braver public policy and compelling marketing communications. ASKING FOR TROUBLE IS YOUR INDISPENSABLE GUIDE TO ASKING PEOPLE WHAT THEY THINK

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Rituals for Virtual Meetings Kursat Ozenc 2021-01-27 Do your virtual meetings feel like a drag? Learn how to use rituals to build trust, increase engagement, and spark creativity. We rely on virtual meetings now more than ever. However, they can often feel awkward, monotonous, and frustrating. If you're not thrilled with your virtual meetings, rituals can help your group break through to better results by providing structures that unlock freedom. With rituals, virtual meetings can be moments that are elevated and nurtured, opportunities for people to build connection and trust while accomplishing a common goal. In *Rituals for Virtual Meetings: Creative Ways to Engage People and Strengthen Relationships* authors Kursat Ozenc and Glenn Fajardo show leaders, managers, and meeting organizers how to build rapport and rhythm amongst team members when everyone is not in the same physical space. *Rituals for Virtual Meetings* provides readers with practical, concrete steps to improve group cohesion and performance, including: How to make virtual meetings more fluid and less awkward How to reduce Zoom fatigue and sustain people's energy during meetings How to facilitate better interactions with project partners, customers, and clients How community

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